



## Sponsorship Application and Contract

Please accept this contract as your proof of payment. Invoices for the amount owing will only be issued upon request.

### Organization Details and Contact

Name \_\_\_\_\_ Title \_\_\_\_\_

Company/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_ Telephone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_ URL \_\_\_\_\_

### Level of Sponsorship

Which level of sponsorship are you interested in?  Diamond: \$15,000+  Platinum: \$10,000+  Gold: \$5,000+  
 Silver: \$2,500+  Bronze: \$1,000+  Friends of CIP/OPPI: \$500+

Sponsorship Fee \$ \_\_\_\_\_ + \$ \_\_\_\_\_ GST (5% reg # R127751659) = TOTAL \$ \_\_\_\_\_

Item, event or session you would like to sponsor \_\_\_\_\_

### Terms and Conditions of Sponsorship

1. We will allocate sponsorships on a "first-come, first-served" basis.
2. Final payment should be received no later than September 1, 2009. Failure to meet the payment deadlines may result in the cancellation of the sponsorship and forfeiture of all deposits.
3. All payments are final.
4. We reserve the right to refuse a sponsorship request.
5. We reserve the right to amend the rules and regulations governing sponsorship.

### Acceptance

The undersigned is authorized to commit to the conditions of this contract.

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

### Payment

VISA  MasterCard  Amex  Cheque (payable to Canadian Institute of Planners)

Card number \_\_\_\_\_ Expiry date \_\_\_\_\_ Signature \_\_\_\_\_

Please complete and return to: **2009 CIP/OPPI Conference**  
c/o Absolute Conferences & Events Inc.  
144 Front Street West, Suite 640, Toronto, ON M5J 2L7  
**OR** Fax to: 416-979-1819  
e-mail: jacqui@absolutevents.com Phone: 416-595-1414 ext. 222





## Terms and Conditions of Contract between the Sponsor, the Canadian Institute of Planners (CIP) and the Ontario Professional Planners Institute (OPPI)

1. CIP/OPPI reserves the right, at its sole discretion, to change the date or dates upon which the event is held or to cancel the event and shall not be liable in damages or otherwise by reason of any such change or cancellation, other than to refund in full any amounts paid by the Sponsor to CIP/OPPI.
2. The Sponsor shall not assign this contract without the prior written consent of CIP/OPPI. Any attempt to do so renders the contract null and void and will result in immediate cancellation of this contract with no refund.
3. The Sponsor shall comply with all rules and regulations set by CIP/OPPI for the event and agrees that CIP/OPPI's decision to adopt and enforce any such rule or regulation shall be final and binding.
4. The Sponsor is responsible for compliance with all applicable laws, bylaws, ordinances, regulations, requirements, codes and standards, including those with respect to fire, safety, health and environmental matters and shall ensure that all equipment, materials and goods used by the Sponsor so comply.
5. The Sponsor shall indemnify and hold harmless CIP, OPPI and Absolute Conferences & Events Inc. from and against any loss, injury or damages whatsoever suffered by CIP/OPPI as a result the Sponsor's failure to comply with the terms and conditions of this contract or as a result of the Sponsor's participation in the event, including without limitation, any third-party claim against CIP/OPPI with respect to loss, injury or damage sustained or suffered by any other sponsor, the owner of the building, attendees of the event, and their respective directors, officers, agents and employees.
6. This contract may be cancelled by either party provided written notice is received by the other before July 31, 2009 in which case all monies paid by the Sponsor will be refunded less an administration fee of \$300.00. If the Sponsor cancels after such date, it will be responsible for the full contract price. Cancellations must be made in writing, on company letterhead.
7. Sponsor's display space must comply with all requirements of CIP/OPPI and of the owner of the building. CIP/OPPI reserves the right at any time to alter or remove any exhibits or any part thereof, including printed material, products, signs, lights or sound and to expel sponsors or their personnel if, in CIP/OPPI opinion, their conduct or presentation is objectionable to CIP/OPPI or to other participants.
8. Goods must not be shipped to the event with any shipping charges to be paid on arrival and any such goods will not be accepted by CIP/OPPI. CIP/OPPI assumes no responsibility for loss or damage to the Sponsors' goods or property before, during or after the event.
9. The Sponsor is responsible for the placement and cost of insurance relating to its participation in the event. The Sponsor agrees to furnish immediately to CIP/OPPI upon request certificates of insurance pertaining to all policies of insurance carried by the Sponsor together with satisfactory evidence from the insurers of the continuation of such policies. The Sponsor agrees to comply with any of the foregoing, in addition to any other rights or remedies available to CIP/OPPI at law or under this contract.
10. The Sponsor will comply with the rules and regulations of any unionized contractors that may be selected by CIP/OPPI to service the sponsors. Any dispute between the Sponsor and any such contractor or union representative will be referred to CIP/OPPI for resolution, whose decision shall be final and binding on all parties.
11. CIP/OPPI reserves the right to cancel this contract and to expel the Sponsor if the Sponsor fails to comply with any terms and conditions of this contract or the event rules and regulations, in which case the Sponsor shall forfeit as liquidated damages and not as a penalty all payments made pursuant to this contract, all without limiting CIP/OPPI other rights and remedies at law under this contract as a result of such failure to comply.

